



OCT 30 2006

DIRECTORS'S MEMORANDUM: 01-07

FOR: ALL REGIONAL ADMINISTRATORS, SENIOR  
INVESTIGATORS, AND STATE DIRECTORS FOR  
VETERANS EMPLOYMENT AND TRAINING  
SERVICE (VETS)

FROM:

*for Gordon J. Burke, Jr.*  
GORDON J. BURKE, JR.  
Director, Programs

SUBJECT: Implementation of the ESGR-VETS Memorandum of  
Understanding (MOU)

The purpose of this memorandum is to advise VETS that the National Committee for Employer Support of the Guard and Reserve (ESGR) is taking steps to implement the MOU between ESGR and VETS at the ESGR State Committee level. The ESGR directive provides definitive guidance to its Ombudsmen regarding establishing roles and responsibilities in administering the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), 38 U.S.C. §§ 4301-4334, 20 C.F.R. §§ 1002.1-1002.314.

In pertinent part, the guidance provides that Ombudsmen will contact the appropriate VETS staff at 7-days and 14-day intervals in order to obtain any necessary assistance and/or guidance regarding case closure.

As expressed in both the MOU and in an earlier Joint Memorandum dated in October 2004, executed by VETS and ESGR, clear and frequent communication between those agencies is essential. The attached guidance from ESGR further establishes business practices for implementing the MOU. VETS personnel with USERRA responsibilities must familiarize themselves with that document in addition to the MOU, and are expected to cooperate fully with and be able to render any necessary assistance to ESGR staff when requested. Any questions should be directed to the VETS national office Investigation and Compliance staff.

Attachment